

# **The Benteigh Club Community Support Fund**

## **Criteria and application process**

### **Overview**

The Benteigh Club Community Support Fund has been established to provide financial and in-kind support for community and sporting based initiatives designed to develop and/or promote healthy lifestyles and engagement within the City of Glen Eira.

Applications made to The Benteigh Club Community Support Fund will be considered on merit and evaluated against the criteria for application outlined in this document.

Funding may be provided in full or part as determined by The Benteigh Club Community Support Fund.

### **Eligibility Criteria:**

Funding will only be provided (in full or in part) for applications received from sporting or community based organisations that operate within the City of Glen Eira and that are designed to promote healthy lifestyles and engagement.

Funding will only be provided for newly developed projects and will not be provided retrospectively.

Your application will be assessed on how it will contribute to the development of the community of Glen Eira.

If you meet the Eligibility Criteria, the next step is to complete your application by providing all relevant information and documentation outlined in the Application Process, including an itemised budget for the project.

### **The Application Process:**

These Guidelines are to assist you as a prospective applicant for funding from The Benteigh Club Community Support Fund. You should carefully read and respond to the steps:

## **Step 1**

### ***Tell us about your organisation -***

Does your organisation have the capacity, expertise and capability to manage and deliver the proposed project within time and budget?

Is there any aspect of your organisation that creates a conflict of interest with The Bentleigh Club Community Support Fund's interests?

Is your organisation financially viable and economically sound?

### ***Tell us about your Project -***

Are your project's aims and objectives synergistic with The Bentleigh Club Community Support Fund?

Will your project meet a real community need and is the project an appropriate and innovative response to that need?

Does the project pose any potential risk to individuals or the community?

Does your project specify realistic, measureable and achievable goals and outcomes?

How much funding is being requested?

Is there a co-contribution from your organisation to the facilitation of the project?

Is your funding request realistic and sufficiently defined by a detailed budget?

Is your project starting from scratch or continuing an existing one?

Will your project likely become self-sustaining after support ceases and have the potential to scale and replicate if successful in meeting its objectives?

Will your project deliver an enduring benefit beyond the funding period?

How do you propose or intend that The Bentleigh Club Community Support Funds involvement with the project be promoted?

How would an association with your organisation and project have widespread community acceptance and be perceived positively?

Will your project enhance The Bentleigh Club Community Support Fund's profile (through opportunities for media acknowledgement and branding)?

If your project has other benefactors and supporters, will The Bentleigh Club Community Support Fund be the predominant funding body involved in your project?

## **Step 2**

If your funding application is successful, you will be required to enter into a Funding Agreement, if you believe you cannot enter into a Funding Agreement you should explain this and provide reasons within your Application.

## **Step 3**

Submit your Funding Application - you should deliver by post or email your completed Application Form (including any supporting documentation) to:

Mr Matthew Smith  
Venue Manager  
The Bentleigh Club  
PO Box 361  
Bentleigh Victoria 3204

Email: [manager@thebentleighclub.com.au](mailto:manager@thebentleighclub.com.au)

## **Step 4**

We will let you know whether or not The Bentleigh Club Community Support Fund will consider your application - even if your Funding Application meets the Eligibility Criteria, not all applications can be accepted. The Bentleigh Club Community Support Fund's decision about your Funding Application is final and binding and you will not be provided with reasons for any decision to reject your Funding Application.